



COMMUNITY
FOUNDATION
GREY BRUCE

We're here for good.

DECLARATION OF AFFILIATION AGREEMENT QUALIFIED DONEE (MUNICIPALITY/TERRITORY) AND SPONSOR

PURPOSE OF THIS DECLARATION:

Community Foundation Grey Bruce (CFGB) provides grants directly to organizations that are registered charities with the Canada Revenue Agency. The CFGB may also provide grants directly to municipalities/territory. In certain cases, a grant may be made to a municipality/territory acting as a sponsor for an organization that is not a registered charity that will carry out the charitable activity.

REQUIREMENTS FOR CONSIDERATION TO USE AN AGENT/SPONSOR:

1. The applicant (hereinafter referred to as the "Agent") must have a direct affiliation with the sponsoring municipality/territory (hereinafter referred to as the "Qualified Donee"). Examples – Shared charitable purpose, membership in an umbrella organization, located in the Municipality etc.
2. This Declaration of Affiliation Agreement must be completed AND uploaded into the "Agent's" application.
3. The "Agent" must provide to the "Qualified Donee":
 - a copy of this agreement
 - a copy of the application and Project Budget
 - a copy of the final report at the project's completion
4. Questions regarding the "Qualified Donee's" responsibilities may be directed to Jennifer Isber-Legge, Grants and Donor Relations Coordinator, Community Foundation Grey Bruce 519-371-7203

GENERAL INFORMATION REGARDING THE QUALIFIED DONEE:

1. Name of sponsoring Municipality/Territory ("Qualified Donee")

2. Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Website: _____

3. Contact Person in the financial dept: _____

Telephone: _____ Fax: _____

Email: _____

4. HST Number: _____

5. Nature of the affiliation or relationship with the "Agent" undertaking the project:

6. Mandate (Mission/Vision) of the "Qualified Donee" organization:

7. Please list Municipal Councilors names or attach a separate list:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Or view online at: _____

8. "Qualified Donee" financial statement for the last complete fiscal year
(summary or balance page from audited statements ONLY).

Attached

Or view online: _____

GENERAL INFORMATION RE THE APPLICANT ORGANIZATION (AGENT):

1. Name of Applicant (Agent) organization

Contact Person: _____

3. Telephone: _____ Email: _____

4. Description of the project that the Applicant Organization (Agent) is asking the "Qualified Donee" to sponsor:

A G R E E M E N T

WHEREAS the municipality "Qualified Donee" wishes to act as sponsor for the project described in the Grant Application by the "Agent" to the Community Foundation; and

WHEREAS the project is at law, a charitable or other activity qualified to receive charitably donated funds from a Community Foundation under the Income Tax Act (Canada).

The "Qualified Donee" and the "Agent" hereto agrees as follows:

1. The "Agent" will act as agent for the "Qualified Donee" for the purpose of establishing, maintaining, and completing the project.
2. The project will be completed as stated in the Community Foundation Grey Bruce application.
3. Subject to sufficient funding to proceed with the project, the "Qualified Donee" will provide the total sum received on behalf of the project, to the "Agent" for the purpose of carrying out the project.
5. The "Agent" will report as required by the agreement with the Community Foundation Grey Bruce to both the "Qualified Donee" and Community Foundation Grey Bruce and will permit the "Qualified Donee" to inspect the project at such times as the "Qualified Donee" deems appropriate.
6. The "Agent" will not assign the rights or obligations under this Agreement without prior written consent of the "Qualified Donee".
7. The "Agent" shall not change any part of the project without the prior written consent of the Community Foundation Grey Bruce.
8. This Agreement shall be governed by the laws of the Province of Ontario.
9. This Agreement is hereby made

BETWEEN: _____ "Qualified Donee"

AND: _____ "Agent"

10. This Agreement is effective this ____ day of _____, _____.

(Name of Municipality/Territory) "Qualified Donee"

(Name of Organization) "Agent"

Per: _____
(Authorized Signatory)

Per: _____
(Authorized Signatory)